



REQUEST FOR PROPOSALS

RFP NO. *CAP24-037-RFP02*

FOR

***BELLEVILLE GENERAL HOSPITAL – PHASE 2 WORK REQUIRED FOR
GENERATOR & FUEL SYSTEM REPLACEMENT PROJECT***

ISSUE DATE: *JULY 7, 2026*

**RFP SUBMISSION DEADLINE: 2:00:00 P.M. EASTERN “*STANDARD*” TIME ON
THURSDAY, JULY 30, 2026**

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Receipt Confirmation Form

To: Quinte Health
265 Dundas St, East
Belleville ON, K8N 5A9
Alan Randle, Manager, Planning & Redevelopment
RFP Coordinator

Email: arandle@quintehealth.ca
RFP No. CAP24-037-RFP02

Proponents are required to send the following:

1. Submit the **Receipt Confirmation Form** acknowledging their intent to submit a proposal for the RFP *CAP24-037-RFP02 BGH - Phase 2 Work Required for Generator & Fuel System Replacement Project*; and
2. Submitting a completed **Confidentiality, Information Access and Security Statement** (page below) and emailing it to the attention of the RFP Coordinator.

Proponents submitting both the Receipt Confirmation Form and the Confidentiality, Information Access and Security Statement will be provided a copy of the RFP and its appendices as well be notified of any addendum issued to this RFP, which will be issued on via MERX.

I hereby acknowledge receipt of the above-noted RFP.

I / We DO ☐ DO NOT ☐ Intend to submit a Proposal to this RFP.

Representative's contact information:

_____ Name	_____ Representative's Signature
_____ Address	_____ Name – Please Print
_____ City, Province, Postal Code	_____ Title
_____ Phone	_____ Date
_____ Email	

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QUINTE HEALTH - HUMAN RESOURCES DEPARTMENT
Confidentiality, Information Access and Security Statement

I, _____, understand that in the performance of my duties as an employee, physician, student, researcher, trustee, or volunteer with Quinte Health, or as an employee of an external agency, that all patient, personnel, and Quinte Health business information* is to be treated as confidential. I am aware of my legal, moral and professional responsibility to ensure that such information, regardless of its medium, whether written, verbal, electronic or optical, is accessed, transmitted, stored, given to and/or received by those individuals who have the right to know. I will disclose such information only as authorized by Quinte Health policy or relevant legislation.

I acknowledge that any computer access code I may be issued is equivalent to my legal signature. I am accountable for all work done under this code and am aware that work done using the code may be audited. I understand that I will be accountable for documented access to patient, personnel, or financial information. I will not disclose my access code to anyone, nor will I attempt to learn and use another person's access code. I will not access patient/hospital data for which I have no responsibilities or "need to know". If I have reason to believe that my password has been compromised, I will immediately contact the Quinte Health Information Services Department and select a new password. I understand that any violation of the above, or any other misuse of my confidential access code violates Quinte Health policy and could subject me to legal and/or other actions by Quinte Health including losing the privilege of access to Quinte Health's information system or termination of employment/privileges.

I also acknowledge that all keys, codes, identification devices and other equipment issued to me by Quinte Health remain the property of Quinte Health and must be returned immediately on termination of employment or upon relinquishing association with the organization. I will not duplicate, replicate, or share Quinte Health keys, codes, or identification devices unless permitted by Quinte Health policy.

I acknowledge that my obligation to respect the confidentiality of information as described in this statement is ongoing, both during the course of my employment or association with Quinte Health, and thereafter. Notwithstanding the above, if I use due diligence in safe guarding the confidentiality of my access code, I will not be responsible for unauthorized use of my code by other persons.

"Quinte Health business information" includes that financial and activity information which is not a matter of public record, information in which the Quinte Health has a proprietary interest, and information which Quinte Health may have a contractual obligation not to disclose.

Name and Title (Please Print)

Signature* Date: _____

Witness Name and Position (Please print.)

Witness Signature Date: _____

REVISED FEBRUARY 2004 (QUINTE HEALTH FORM 428)

*** MUST BE A SIGNING OFFICER FOR THE COMPANY/CORPORATION**

REQUEST FOR PROPOSAL (“RFP”)

RFP NO: CAP24-037-RFP02

Article 1 Introduction

1.1 Definitions

In this RFP, unless the context otherwise requires, the following terms have the meanings indicated below:

- (a) **“Agreement”** has the meaning ascribed in Section 1.3 (Type of Agreement).
- (b) **“Applicable Law”** and **“Applicable Laws”** means any common law requirement and all applicable and enforceable statutes, regulations, directives, policies, administrative interpretations, orders, by-laws, rules, guidelines, approvals, and other legal requirements of any government and/or regulatory authority in effect from time to time.
- (c) **“Business Day”** or **“Business Days”** means Monday to Friday between the hours of 8:00 a.m. to 4:00 p.m., except when such a day is a public holiday, as defined in the *Employment Standards Act* (Ontario), or as otherwise agreed to by the parties in writing.
- (d) **“Conflict of Interest”** means any situation or circumstance where, in relation to the performance of its obligations under the Agreement, the Proponent’s other commitments, relationships or financial interests (i) could or could be seen to exercise an improper influence over the objective, unbiased, and impartial exercise of its independent judgement; or (ii) could or could be seen to compromise, impair, or be incompatible with the effective performance of its obligations under the Agreement.
- (e) **“Days”** means calendar days.
- (f) **“Eligible Proposal”**, has the meaning ascribed in Article 5 (Evaluation Process), means a Proposal that meets or exceeds a prescribed requirement, allowing it to proceed to the next phase.
- (g) **“Evaluation Team”** means the individuals who have been selected by the Purchasing Organization to evaluate the Proposals.
- (h) **“Personal Information”** means recorded information about an identifiable individual or that may identify an individual, but does not include the name, title, contact information or designation of an individual that identifies the individual in a business, professional or official capacity.
- (i) **“Preferred Proponent”** means the Proponent(s) that the Purchasing Organization has identified as the highest-ranked Proponent(s) in accordance with the evaluation process.
- (j) **“Proponent”** or **“Proponents”** means an entity that submits a Proposal in response to this RFP and, as the context may suggest, refers to a potential Proponent.

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- (k) **“Proposal”** or **“Proposals”** means all of the documentation and information submitted by a Proponent in response to the RFP.
- (l) **“Purchaser”** or **“Purchasers”** means the hospitals that are participating in the RFP process, as administered by the Purchasing Organization.
- (m) **“Request for Proposals”** or **“RFP”** means this Request for Proposals issued by the Purchasing Organization for the purchase of the Services, and all addenda thereto.
- (n) **“RFP Submission Deadline”** means the Proposal submission date and time as set out in Section 2.2 (RFP Tentative Scheduled Timetable) and as may be amended from time to time in accordance with the terms of the RFP.
- (o) **“RFP Coordinator”** means the individual identified in Section 2.1 (RFP Coordinator).
- (p) **“Services”** means the services intended to be procured pursuant to this RFP.
- (q) **“Unfair Advantage”** means any conduct, direct or indirect, by a Proponent that may result in gaining an unfair advantage over other Proponents, including but not limited to (i) possessing, or having access to, information in the preparation of its Proposal that is confidential to the Purchasing Organization and which is not available to other Proponents, (ii) communicating with any person with a view to influencing, or being conferred preferred treatment in, the RFP process, or (iii) engaging in conduct that compromises or could be seen to compromise the integrity of the RFP process and result in any unfairness.

1.2 Rules of Interpretation

This RFP shall be interpreted according to the following provisions, unless the context requires a different meaning:

- (a) Unless the context otherwise requires, wherever used herein the plural includes the singular, the singular includes the plural, and each of the masculine and feminine includes the other gender.
- (b) Words in the RFP shall bear their natural meaning.
- (c) References containing terms such as “includes” and “including”, whether or not used with the words “without limitation” or “but not limited to”, shall not be deemed limited by the specific enumeration of items but shall, in all cases, be deemed to be without limitation and construed and interpreted to mean “includes without limitation” and “including without limitation”.
- (d) In construing the RFP, general words introduced or followed by the word “other” or “including” or “in particular” shall not be given a restrictive meaning because they are followed or preceded (as the case may be) by particular examples intended to fall within the meaning of the general words.
- (e) Unless otherwise indicated, time periods will be strictly applied.

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- (f) The following terminology applies in the RFP:
- (i) Whenever the terms “must” or “shall” are used in relation to the Purchasing Organization or the Proponents, such terms shall be construed and interpreted as synonymous and shall be construed to read “the Purchasing Organization shall” or the “Proponent shall”, as the case may be.
 - (ii) The term “should” relates to a requirement which the Purchasing Organization would like the Proponent to address in its Proposal.
 - (iii) The term “will” describes a procedure that is intended to be followed.

1.3 Type of Agreement

The Preferred Proponent shall be required to enter into an agreement (“**Agreement**”) substantially in the form of the draft agreement attached in the Form of Agreement Schedule. The Agreement will be signed on or around **August 15, 2026**, and no obligation on the part of any Purchaser shall arise until such time as the Agreement is signed (provided that the terms of the RFP shall apply between the Purchasing Organization and each compliant Proponent). The term of the Agreement is intended to be for a period of 12 months or until project completion.

1.4 Background

This Request for Proposal is issued by Quinte Health (the “**Purchasing Organization**”)

The Purchasing Organization is Quinte Health a not-for-profit, Health Care Corporation.

The intention of this RFP is part of the competitive process that Quinte Health is using to obtain the best overall provider, including but not limited to, quality and value for the services contained in this RFP.

The goal of Quinte Health is to provide optimum value and resources to its members through innovative and progressive procurement methods, practices, and techniques.

The Purchasing Organization will administer the RFP process described in the RFP for the benefit of the Purchasers.

1.5 Services

This RFP is issued for the purpose of obtaining Proposals for **BGH - Phase 2 Work Required for Generator & Fuel System Replacement Project**.

1.6 RFP Objectives

The Purchasing Organization is seeking to satisfy the following objectives in issuing the RFP:

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- (a) to select a qualified contractor to complete the second phase of work required for the Generator Replacement Project located directly out front of the Steam Plant located at Belleville General Hospital.
- (b) ensure work is completed on time, on schedule and without major disruption to facility operations.
- (c) achieve the best solution for the needs of the Purchasers;
- (d) obtain quality Services at best overall value;
- (e) enhance customer satisfaction and improvements in Services;
- (f) facilitate the Purchasers' purchases without limiting the Purchasers' choice or negate any other requirement; and
- (g) support Proponents that demonstrate their commitment to the environment.

1.7 Individual Purchaser

1.7.1 Intentions

Subject to the terms of the RFP,

- (a) it is intended that each Purchaser will enter into a separate Agreement with the Preferred Proponent, however, there is no guarantee that every Purchaser will enter into an Agreement with the Preferred Proponent; and
- (b) it is intended that only a single Preferred Proponent will be selected (however, the Purchasing Organization reserves the right to select more than one Preferred Proponent).

1.7.2 Entering into an Agreement

Proponents should note that the Purchasers have different needs and objectives in relation to the Services, as may be set out in this RFP (including in the appendix and schedules). Such differing needs and objectives may ultimately be reflected in the Agreement with that Purchaser, such that the terms of the Agreement may be slightly different for each Purchaser.

1.7.3 Standardization of Services

Proponents should further note that some Purchasers may use the RFP process to establish standardization within a particular Purchasing Organization of the type of Services being acquired under the RFP.

Article 2 RFP Terms and Conditions

2.1 RFP Coordinator

2.1.1 Contact Information

All communications with the Purchasing Organization (or any Purchaser) regarding any aspect of this RFP (up until any contract award notification) will be directed to the RFP Coordinator:

Name: Mr. Alan Randle
Title: Manager, Planning & Redevelopment and RFP Coordinator
Address: 265 Dundas St E, Belleville, ON K8N 5A9
Phone #: 613-969-7400 x 2089
E-mail address: arandle@quintehealth.ca

Proponents that fail to comply with the requirement to direct all communications to the RFP Coordinator may be disqualified from the RFP process. Without limiting the generality of this provision, Proponents may not communicate with or attempt to communicate with the following:

- (a) any employee or agent of the Purchasing Organization (other than the RFP Coordinator);
- (b) any employee or agent of any Purchaser;
- (c) any member of the Evaluation Team;
- (d) any expert or advisor assisting the Evaluation Team;
- (e) any member of the Purchasers' governing bodies (such as Board of Governors, Board of Directors, Board of Advisors or Trustees); or
- (f) any elected official of any level of government, including any advisor to any elected official.

2.1.2 Notice

Proponents are advised that from the date of issue of the RFP through any award notification:

- (a) only the RFP Coordinator is authorized by the Purchasing Organization to amend or waive the requirements of the RFP pursuant to the terms of this RFP;
- (b) as noted above, Proponents must not contact any officer, director, employee, agent of the Purchasing Organization, any Purchaser, or the Purchaser's governing body (such as Board

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of Governors, Board of Directors, Board of Advisors, or Trustees), except for the RFP Coordinator, unless instructed to do in writing by the RFP Coordinator;

- (c) under no circumstances shall a Proponent rely upon any information or instruction from any officer, director, employee, agent of the Purchasing Organization, any Purchaser, or the Purchaser's governing body (such as Board of Governors, Board of Directors, Board of Advisors, or Trustees) unless the information or instruction is provided in writing by the RFP Coordinator; and
- (d) no officer, director, employee, agent of the Purchasing Organization, any Purchaser, or the Purchaser's governing body (such as Board of Governors, Board of Directors, Board of Advisors, or Trustees) shall be responsible for any information or instructions provided to the Proponent, with the exception of information or instructions provided in writing by the RFP Coordinator.

2.2 RFP Tentative Scheduled Timetable

The following is a summary of the key dates in the RFP process:

Event	Location	Date
RFP Issue Date	MERX	July 6, 2026
Site Meeting (Mandatory) BGH – Capital Redevelopment WCA5	BGH	July 13, 2026 @ 10:00AM (EST)
Questions to be Submitted Online (see Section 2.4.1 (Submission))	MERX	July 21, 2026 @ 11:59PM (EST)
Addenda Deadline (see Section 2.4.3 (Issued Addenda))	MERX	July 24, 2026 @ 4:00PM (EST)
RFP Submission Deadline	MERX	July 30, 2025 @ 2:00PM (EST)
Anticipated Agreement Start Date	BGH	August 2026
Anticipated Completion Date	BGH	Please Refer to Section 3.7 - Timing

- (a) The Purchasing Organization may change any of the above dates and times, including the RFP Submission Deadline, in its sole discretion and without liability, cost, or penalty. In the event a change is made to any of the above dates, the Purchasing Organization will advise via MERX to the proponents any such change.
- (b) In the event of any change in the RFP Submission Deadline, the Proponents shall thereafter be subject to the extended RFP Submission Deadline.

2.3 Information

2.3.1 Proponent to Review

Every Proponent should carefully review the RFP to ensure that it has no reason to believe there are any uncertainties, inconsistencies, errors, omissions, or ambiguities in any part of the RFP.

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Every Proponent is responsible for conducting its own investigations and due diligence necessary for the preparation of its Proposal.

2.3.2 Proponent to Notify

In the event a Proponent has any reason to believe that any of the circumstances listed in Section 2.3.1 (Proponent to Review) exist, the Proponent must notify the RFP Coordinator in writing prior to submitting a Proposal. The RFP Coordinator will then clarify the matter for the benefit of all Proponents.

Proponents shall not:

- (a) after submission of a Proposal, claim that there was any misunderstanding or that any of the circumstances set out in Section 2.3.1 (Proponent to Review) were present with respect to the RFP; or
- (b) claim that the Purchasing Organization is responsible for any of the circumstances listed in Section 2.3.1 (Proponent to Review).

2.4 Clarification and Questions

2.4.1 Submission

The following apply regarding any request for clarification of any aspect of the RFP:

- (a) Proponents must submit requests for clarification via MERX to the RFP Coordinator, or as may otherwise be directed by the RFP Coordinator.
- (b) In submitting a request for clarification, a Proponent must include its address, telephone number, facsimile number, and email address.
- (c) Where a question relates to a specific section of this RFP, reference should be made to the specific section number and page of the RFP.
- (d) Requests for clarification must be submitted before the “Clarification Questions to be Submitted by Proponents” due date and time (as indicated within the RFP Tentative Scheduled Timetable).

2.4.2 Questions and Answers

The Purchasing Organization shall make reasonable efforts to provide Proponents with written responses to questions that are submitted in accordance with Section 2.4.1 (Submission), subject to the provisions of this Section. Questions and answers will be distributed in numbered Addenda to Proponents by providing such addenda via MERX. In answering a Proponent’s questions, the Purchasing Organization will set out the question(s), but without identifying the Proponent that submitted the question(s). Also, the Purchasing Organization may, in its sole discretion:

- (a) edit the question(s) for clarity;

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- (b) exclude questions that are either unclear or inappropriate; and
- (c) answer similar questions from various Proponents only once.

Where an answer results in any change to the RFP, such answer will be formally documented through the issue of a separate Addendum reflecting that change.

2.4.3 Issued Addenda

Before submitting a Proposal, a Proponent shall be responsible to verify that it has received all of the Addenda that have been issued, which shall be posted initially with the RFP. Quinte Health will try to issue Addenda within a reasonable period of time.

Any amendment or supplement to the RFP made in any other manner will not be binding on the Purchasing Organization.

2.5 Receipt Confirmation

Proponents are required to complete and return by email the Receipt Confirmation Form and Confidentiality, Information Access and Security Statement (see Pages 4 and 5), in accordance with the specific instructions contained therein.

2.6 Proposal Submission

2.6.1 General

Online Submission of Proposals

All Vendors interested in participating in this RFP must submit their response to Quinte Health via MERX to the RFP Coordinator as outlined in Section 2.1 RFP Coordinator.

All proposals are to be submitted via MERX. No email, offline hard or soft copies will be accepted.

Please review Article 4 – RFP Proposal Submission Requirements – 4.1 (Proposal Structure) for details on proposal structure, proposal package, electronic bid submission, forms and schedules and technical matters.

2.6.2 Submission Procedures

Vendors shall allow sufficient time to ensure that their Proposal is received before the Closing Time.

2.6.3 Amendment of Proposal

A Vendor may amend its Proposal after submission but only if the Proposal is amended and resubmitted before the Closing Time. Please ensure that you notify the RFP Coordinator of such amended proposal version so the original version can be discarded.

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2.6.4 Proponents to Review RFP

Proponents shall promptly examine all of the documents comprising this RFP and:

1. a) shall report any errors, omissions or ambiguities; and
2. b) may direct questions or seek additional information in writing via MERX before the Vendor's Deadline for Questions to the RFP Coordinator set out. No such communications are to be directed to anyone other than the RFP Coordinator. The RFP Coordinator is under no obligation to provide additional information but may do so at its sole discretion.

It is the responsibility of the Proponent to seek clarification from the RFP Coordinator on any matter it considers to be unclear. The RFP Coordinator shall not be responsible for any misunderstanding on the part of the Proponent concerning this RFP or its process.

Proponents can also withdraw their submission anytime before the Closing Date and Time.

Proposals are to be submitted in English only, and any Proposal received by the Purchasing Organization that is not entirely in English may be disqualified.

2.6.5 Receipt

Every Proposal received will be date/time stamped at the location referred to in Section 2.6.1 (General) and a receipt will be provided upon request.

A Proponent should allow sufficient time in the preparation of its Proposal to ensure its Proposal is received by the RFP Submission Deadline.

2.7 Withdrawal of Proposal

A Proponent may withdraw its Proposal only by providing written notice to the RFP Coordinator before the RFP Submission Deadline. A Proposal may not be withdrawn after the RFP Submission Deadline. The Purchasing Organization has no obligation to return withdrawn Proposals.

2.8 Amendment of Proposal

A Proponent may amend its Proposal after submission, but only if the Proposal is amended and resubmitted before the RFP Submission Deadline. The Proponent must provide notice to the RFP Coordinator in writing and replace its Proposal with a revised Proposal, in accordance with the requirements of this RFP. The Purchasing Organization has no obligation to return amended Proposals.

2.9 Completeness of Proposal

By submitting a Proposal, the Proponent confirms that all of the components required to use and/or manage the Services have been identified in its Proposal or will be provided to the Purchasing Organization at no additional charge. Any requirement that may be identified by the Proponent

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after the RFP Submission Deadline or subsequent to signing the Agreement shall be provided at the Proponent's expense.

2.10 Proponent's Proposals

All Proposals submitted by the Submission Deadline shall become the property of the Purchasing Organization and will not be returned to the Proponents.

2.11 Proposal Irrevocability

Subject to a Proponent's right to withdraw a Proposal in accordance with the procedure described in Section 2.6 (Proposal Submission), a Proposal shall be irrevocable by the Proponent for 120 Days from the RFP Submission Deadline.

Proposals will not be opened publicly.

2.12 Acceptance of RFP

By submitting a Proposal, a Proponent agrees to accept and to be bound by all of the terms and conditions contained in this RFP, and by all of the representations, terms, and conditions contained in its Proposal.

2.13 Amendments to the RFP

Subject to Section 2.2 (RFP Tentative Scheduled Timetable) and Section 2.4.3 (Issued Addenda), the Purchasing Organization shall have the right to amend or supplement this RFP in writing prior to the RFP Submission Deadline. No other statement, whether written or oral, shall amend this RFP. The Proponent is responsible to ensure it has received all Addenda.

2.14 Clarification of Proponent's Proposal

The Purchasing Organization shall have the right at any time after the RFP Submission Deadline to seek clarification from any Proponent in respect of that Proponent's Proposal, without contacting any other Proponent. The Purchasing Organization shall not be obliged to seek clarification of any aspect of any Proposal.

Any clarification sought shall not be an opportunity for the Proponent to either correct errors or to change the Proponent's Proposal in any substantive manner. Subject to the qualification in this provision, any written information received by the Purchasing Organization from a Proponent in response to a request for clarification from the Purchasing Organization may be considered to form an integral part of the Proponent's Proposal, in the Purchasing Organization's sole discretion.

2.15 Verification of Information

The Purchasing Organization shall have the right, in its sole discretion, to:

- (a) verify any Proponent's statement or claim made in the Proponent's Proposal or made subsequently in an interview, site visit, oral presentation, demonstration, or discussion by

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whatever means the Purchasing Organization may deem appropriate, including contacting persons in addition to those offered as references

- (b) reject any Proponent's statement, claim or Proposal, if such statement, claim or Proposal is patently unwarranted or is questionable; or
- (c) access the Proponent's premises where any part of the work is to be carried out to confirm Proposal information, quality of processes, and to obtain assurances of viability, provided that, prior to providing such access, the Proponent and Purchasing Organization shall agree on reasonable access terms, including pre-notification, extent of access, security, confidentiality and the allocation and amount of any costs incurred in connection with such access.

The Proponent shall co-operate in the verification of information and is deemed to consent to the Purchasing Organization verifying such information.

2.16 Proposal Acceptance

The lowest price Proposal or any Proposal shall not necessarily be accepted. While price is an evaluation criterion, other evaluation criteria, as set out in Article 5 (Evaluation Process), will form a part of the evaluation process.

2.17 Substantial Compliance

The Purchasing Organization shall be required to reject Proposals which are not substantially compliant with this RFP.

2.18 No Publicity or Promotion

No Proponent, including the Preferred Proponent, shall make any public announcement or distribute any literature regarding this RFP or otherwise promote itself in connection with this RFP or any arrangement entered into under this RFP without the prior written approval of the Purchasing Organization.

In the event that a Proponent, including the Preferred Proponent, makes a public statement either in the media or otherwise in breach of this requirement, in addition to any other legal remedy it may have in law, in equity or within the context of this RFP, the Purchasing Organization shall be entitled to take all reasonable steps as may be deemed necessary by the Purchasing Organization, including disclosing any information about a Proponent's Proposal, to provide accurate information and/or to rectify any false impression which may have been created.

2.19 Debriefing

Not later than 60 Days following the date of posting of a contract award notification in respect of the RFP, a Proponent may contact the RFP Coordinator to request a debriefing from the Purchasing Organization.

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Any request that is not received within the foregoing timeframe will not be considered and the Proponent will be notified of same in writing.

Proponents should note that, regardless of the time of submission of a request by a Proponent, debriefings will not be provided until a contract award notification has been posted.

2.20 Bid Protest Procedure

In the event that a Proponent wishes to review the decision of Quinte Health in respect of any material aspect of the RFP process, and subject to having attended a debriefing, the Proponent may submit a protest in writing to Quinte Health within 10 Days from such a debriefing.

Any protest in writing that is not timely received will not be considered by Quinte Health, and the Proponent will be notified in writing.

A protest in writing shall include the following:

- (a) a specific identification of the provision and/or procurement procedure that is alleged to have been breached;
- (b) a specific description of each act alleged to have breached the procurement process;
- (c) a precise statement of the relevant facts;
- (d) an identification of the issues to be resolved;
- (e) the Proponent's arguments and supporting documentation; and
- (f) the Proponent's requested remedy.

A Proponent is also entitled to submit a complaint to the Director of Supply Chain Ontario in accordance with the process established by the Ministry of Government and Consumer Services. See: <https://www.doingbusiness.mgs.gov.on.ca/mbs/psb/psb.nsf/EN/bid-dispute>

2.21 Confidentiality

2.21.1 Confidential Information of the Purchasing Organization and the Purchaser

In respect of all correspondence, documentation, and information of any kind provided by or on behalf of the Purchasing Organization or Purchaser to a Proponent in connection with or arising out of this RFP or the acceptance of any Proposal:

- (a) The Proponent shall treat such information as confidential and, except as provided otherwise in this RFP, or as may be required by Applicable Laws, the Proponent shall neither disclose nor divulge such information (except to its employees or advisors who require access to the information for the purposes of this RFP and who are subject to binding confidentiality obligations substantially similar to those set out in this RFP) without the express written permission and consent of the Purchaser; provided that such

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obligation shall not include any information that is or becomes generally available to the public other than as a result of disclosure by the Proponent.

- (b) Such information remains the property of the Purchasing Organization and shall be removed from the Purchasing Organization's premises only with the prior written consent of the Purchasing Organization.
- (c) Such information must not be used for any purpose other than for replying to this RFP and for the fulfillment of any related subsequent agreement, if applicable.
- (d) The Proponent agrees to return that information to the Purchasing Organization upon request.

2.21.2 Confidential Information of the Proponent

Except as provided otherwise in this RFP, or as may be required by Applicable Laws, the Purchasing Organization shall treat the Proponents' Proposals (including, but not limited to pricing and product information) and any information gathered in any related process as confidential, and shall neither disclose nor divulge such information (except to its employees or advisors who require access to the information for the purposes of this RFP and who are subject to binding confidentiality obligations substantially similar to those set out in this RFP) without the express written permission and consent of the Supplier; provided that such obligation shall not include any information that is or becomes generally available to the public other than as a result of disclosure by the Purchasing Organization.

During any part of this RFP process, the Purchasing Organization or any Purchaser, or any of their representatives or agents, shall be under no obligation to execute a confidentiality agreement.

In the event that a Proponent refuses to participate in any required stage of the RFP (such as an oral presentation) because the Purchasing Organization or any Purchaser has refused to execute any such confidentiality agreement, the Proponent shall receive no points for that particular stage of the evaluation process.

2.21.3 Proponent's Submission

All correspondence, documentation, and information provided in response to or because of this RFP may be reproduced for the purposes of evaluating the Proponent's Proposal.

2.21.4 Personal Information

Personal Information shall be treated as follows:

- (a) ***Submission of Information*** – The Proponent should not submit as part of its Proposal any information related to the qualifications or experience of individuals who will be assigned to provide services unless specifically requested. Should the Purchasing Organization request such information, the Purchasing Organization will treat this information in accordance with the provisions of this section and will maintain the information for a period of 7 years from the time of collection.

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- (b) **Use** – Any Personal Information that is requested from each Proponent by the Purchasing Organization shall only be used to (i) to select the qualified individuals to undertake the project/services; (ii) to confirm that the work performed is consistent with these qualifications; (iii) for any audit of this procurement process; and (iv) in the case of the successful Proponent, for contract management purposes.
- (c) **Consent** – It is the responsibility of each Proponent to obtain the consent of such individuals prior to providing the information to the Purchasing Organization. If any Personal Information is disclosed to the Purchasing Organization by a Proponent, the Purchasing Organization will consider that the appropriate consents have been obtained for the disclosure to and use by the Purchasing Organization of the requested information for the purposes described herein.

2.21.5 Non-Disclosure Agreement

The Purchasing Organization reserves the right to require any Proponent to enter into a non-disclosure agreement satisfactory to the Purchasing Organization regarding the confidential information of the Purchasing Organization, the Purchaser or another person related to the RFP.

2.22 Freedom of Information and Protection of Privacy Act

The *Freedom of Information and Protection of Privacy Act* (Ontario), applies to records in the custody or control of Ontario hospitals, and includes any information provided by Proponents in connection with this RFP. Such information may be subject to requests for access under that Act, and can only be withheld from disclosure in specific circumstances.

A Proponent should identify any information in its Proposal that, if disclosed to any other person, would harm that Proponent's competitive position. The confidentiality of such information will be maintained by the Purchaser, except as otherwise required by law or by order of a court, tribunal, or the Ontario Privacy Commissioner. Generally, only specific portions of a Proposal should be identified.

2.23 Competition Act

Under Canadian law, a Proponent's Proposal must be prepared without conspiracy, collusion, or fraud. For more information on this topic, visit the Competition Bureau website at <http://www.cb-bc.gc.ca/eic/site/cb-bc.nsf/eng/01240.html>, and in particular, part VI of the *Competition Act*, R.S.C. 1985, c. C-34.

2.24 Trade Agreements

Proponents should note that procurements coming within the scope of the Canadian Free Trade Agreement (CFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA) and/or the Trade and Cooperation Agreement between Quebec and Ontario are subject to such applicable agreements.

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2.25 Permits, Licences, Bonding and Approvals

2.25.1 General

Proponents shall obtain all permits, licences, and approvals required in connection with the supply of the Services. The costs of obtaining such permits, licences, and approvals shall be the responsibility of, and shall be paid for by, the Proponent.

Where a Proponent is required by Applicable Laws to hold or obtain any such permit, licence, and approval to carry on an activity contemplated in its Proposal or in the Agreement, neither acceptance of the Proposal nor execution of the Agreement by the Purchaser shall be considered an approval by the Purchaser for the Proponent to carry on such activity without the requisite permit, licence, or approval.

Successful Proponent is **required** to open a Notice of Project with the Ministry of Labour.

2.25.2 Bid Bonding Requirements

The Proponent shall submit to the Quinte Health as part of their bid submission a Bid Bond in the value of 10% of the Contract Price (provided in Schedule 12 – Pricing Schedule).

2.25.3 Contract Security Bonding Requirements

The Proponent shall submit to the Quinte Health, within five (5) working days of receiving written notification of award of Contract, a Performance Bond and a Labour and Materials Bond, each in the amount of 50% of the Contract Price (provided in Schedule 12 – Pricing Schedule). Please refer to Section GC 11.2 Contract Security of Appendix A - CCDC 2-2020 with **Supplementary Conditions** for more information.

2.26 Intellectual Property

Other than in connection with compiling and submitting a Proposal, the Proponent shall not use any intellectual property of the Purchasing Organization or any Purchaser, including but not limited to, logos, registered trade-marks, or trade names of the Purchasing Organization or any Purchaser, without the prior written approval of the Purchaser.

2.27 Rights of the Purchasing Organization – General

In addition to any other express rights or any other rights which may be implied in the circumstances, the Purchasing Organization reserves the right to:

- (a) make public the names of any or all Proponents;
- (b) request written clarification or the submission of supplementary written information from any Proponent and to incorporate such clarification or supplementary written information into the Proponent's Proposal, at the Purchasing Organization's discretion, provided that any clarification or submission of supplementary written information shall not be an

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- opportunity for the Proponent to correct errors in its Proposal or to change or enhance the Proponent's Proposal in any material manner;
- (c) waive formalities and accept Proposals that substantially comply with the requirements of this RFP, in the Purchasing Organization's sole discretion;
 - (d) verify with any Proponent or with a third party any information set out in a Proposal, as described in Section 2.15 (Verification of Information);
 - (e) check references other than those provided by Proponents;
 - (f) disqualify any Proponent whose Proposal contains misrepresentations or any other inaccurate or misleading information, or any Proponent whose reasonable failure to cooperate with the Purchasing Organization impedes the evaluation process, or whose Proposal is determined to be non-compliant with the requirements of the RFP;
 - (g) disqualify any Proponent where that Proponent, or one or more principles or key personnel of that Proponent, have (i) previously breached a contract with any Purchaser, (ii) otherwise failed to perform to the reasonable satisfaction of the Purchaser, (iii) been charged or convicted of an offence in respect of a contract with any Purchaser, or (v) a Conflict of Interest or Unfair Advantage, or where reasonable evidence of any Unfair Advantage or Conflict of Interest is brought to the attention of the Purchasing Organization;
 - (h) disqualify any Proponent that has breached any Applicable Laws or that has engaged in conduct prohibited by this RFP, including where there is any evidence that the Proponent or any of its employees or agents colluded with any other Proponent, its employees or agents in the preparation of its Proposal;
 - (i) make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP;
 - (j) accept or reject a Proposal if only one Proposal is submitted;
 - (k) reject a subcontractor proposed by a Proponent within a consortium;
 - (l) select a Proponent other than the Proponent whose Proposal reflects the lowest cost to the Purchasing Organization;
 - (m) cancel this RFP process at any stage and issue a new RFP for the same or similar requirements, including where:
 - (i) the Purchasing Organization determines that it would be in the best interest of the Purchasing Organization and/or the Purchasers not to award an Agreement;
 - (ii) the Proposal prices exceed the bid prices received by the Purchasing Organization in connection with a previous acquisition or procurement of services that are similar to the Services;

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- (iii) the Proposal prices exceed the costs that the Purchasers would incur by doing the work, or most of the work, with its own resources;
- (iv) the Proposal prices exceed the funds available for the Services; or
- (v) the funding for the acquisition of the Services has been revoked, modified, or has not been approved;

and where the Purchasing Organization cancels this RFP, the Purchasing Organization may do so without providing reasons, and the Purchasing Organization may thereafter issue a new Request for Proposals, request for qualifications, sole source, or take no further action in respect of the matters contemplated by this RFP;

- (n) discuss with any Proponent different or additional terms to those contained in this RFP or in any Proponent's Proposal; and
- (o) reject any or all Proposals in its absolute discretion, including where a Proponent has launched legal proceedings against the Purchasing Organization and/or the Purchasers, or is otherwise engaged in a dispute with the Purchasing Organization and/or the Purchasers.

By submitting a Proposal, the Proponent authorizes the collection by the Purchasing Organization of the information identified in this RFP, which the Purchasing Organization may request from any third party.

2.28 Rights of the Purchasing Organization – Preferred Proponent

In the event that the Preferred Proponent fails or refuses to execute the Agreement within 10 Business Days from being notified that it is the Preferred Proponent, the Purchasing Organization may, in its sole discretion:

- (a) extend the period for concluding the Agreement, provided that if substantial progress towards executing the Agreement is not achieved within a reasonable period of time from such extension, the Purchasing Organization may, in its sole discretion, terminate the discussions;
- (b) exclude the Preferred Proponent's Proposal from further consideration and begin discussions with the next highest-ranked Proponent without becoming obligated to offer to negotiate with all Proponents; and
- (c) exercise any other applicable right set out in this RFP, including but not limited to, cancelling the RFP and issuing a new RFP for the same or similar Services.

The Purchasing Organization may also cancel this RFP in the event the Preferred Proponent fails to obtain any of the permits, licences, and approvals required pursuant to this RFP.

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2.29 Proponent's Costs

Every Proponent shall bear all costs and expenses incurred by the Proponent relating to any aspect of its participation in this RFP process, including all costs and expenses relating to the Proponent's participation in:

- (a) the preparation, presentation, and submission of its Proposal;
- (b) the Proponent's attendance at any meeting in relation to the RFP process, including any oral presentation and/or demonstration;
- (c) the conduct of any due diligence on its part, including any information gathering activity;
- (d) the preparation of the Proponent's own questions prior to the RFP Submission Deadline; and
- (e) any discussion and/or negotiation, if any, in respect of the Agreement.

2.30 No Liability

The Proponent agrees that:

- (a) Any action or proceeding relating to this RFP process shall be brought in any court of competent jurisdiction in the Province of Ontario and for that purpose the Proponent irrevocably and unconditionally attorns and submits to the jurisdiction of that Ontario court.
- (b) It irrevocably waives any right to and shall not oppose any Ontario action or proceeding relating to this RFP process on any jurisdictional basis.
- (c) It shall not oppose the enforcement against it, in any other jurisdiction, of any judgement or order duly obtained from an Ontario court as contemplated by this RFP.

The Proponent further agrees that if the Purchasing Organization commits a material breach of this RFP, the Purchasing Organization's liability to the Proponent, and the aggregate amount of damages recoverable against the Purchasing Organization for any matter relating to or arising from that material breach, whether based upon an action or claim in contract, warranty, equity, negligence, intended conduct, or otherwise, including any action or claim arising from the acts or omissions, negligent or otherwise, of the Purchasing Organization, shall be no greater than the Proposal preparation costs that the Proponent seeking damages from the Purchasing Organization can demonstrate.

2.31 Assignment

The Proponent shall not assign any of its rights or obligations hereunder during the RFP process without the prior written consent of the Purchasing Organization. Any act in derogation of the foregoing shall be null and void.

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2.32 Entire RFP

This RFP and all Schedules form an integral part of this RFP.

2.33 Priority of Documents

In the event of any inconsistencies between the terms, conditions, and provisions of the main part of the RFP and the Schedules, the RFP shall prevail over the Schedules during the RFP process.

2.34 Governing Law

The RFP, the Proponent's Proposal, and any resulting Agreement shall be governed by the laws of Ontario and the federal laws of Canada applicable therein.

2.35 Access to Hospital Buildings or Facilities

Despite any other provision of this agreement, if any employees, permitted contractors, or other representatives of the contract partner (collectively, "Representatives") require access to any of the buildings or facilities of the Hospital during the performance of the agreement, the contract partner agrees to comply with, and to cause its Representatives to comply with, all Hospital policies in force from time to time, including those related to health and safety such as policies in respect of vaccination requirements.

2.36 Legal Actions

The Proponent should disclose any pending or threatened legal action against the Proponent or by the Proponent against any third party that may have an impact on the availability of the Services proposed by the Proponent.

Article 3 Scope of Services

3.1 Background and History

Quinte Health provides a wide range of high-quality health care services to approximately 165,000 people living in the diverse region of Prince Edward and Hastings Counties and the southeast portion of Northumberland County.

Quinte Health provides care through four hospitals – Quinte Health Belleville General Hospital (BGH), Quinte Health North Hastings Hospital (NHH), Quinte Health Prince Edward County Memorial Hospital (PECMH) and Quinte Health Trenton Memorial Hospital (TMH) - and includes four emergency departments, operating rooms at three sites, a rehabilitation day hospital, children's treatment centre, ambulatory care clinics, community mental health programs and a range of diagnostic services. There are inpatient beds for acute medical patients, intensive care, obstetrics, pediatrics, mental health, complex continuing care, rehabilitation and surgery.

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3.2 Quinte Health – Belleville General Hospital

Belleville General Hospital (BGH), the largest of the four hospitals within the Quinte Health network, is situated at 265 Dundas Street E in Belleville, Ontario. Since its establishment in 1886, BGH has been a vital healthcare provider for the city and the surrounding Quinte region. Over the years, the hospital has undergone numerous expansions, resulting in a complex that now comprises five interconnected buildings, each serving distinct functions, along with a boiler steam plant. The facility spans more than 600,000 square feet, making it a significant healthcare resource. As a community hospital, BGH offers a comprehensive range of services to residents, including a 24-hour emergency department, various diagnostic imaging services such as ultrasound, CT scans, radiology, mammography, and nuclear medicine. Additionally, the hospital provides specialized care in oncology, surgical services, acute medicine inpatient care, complex continuing care, labor and maternity, and operates a Children's Treatment Centre, among other essential health services.

3.3 Invitation

Issued by Quinte Health, this RFP is an invitation to prospective Proponents to submit pricing for the Second Phase of work required for the Generator & Fuel System Replacement Project at Belleville General Hospital. Including all time, labour, material and costs related to the construction.

3.4 Project Overview

Quinte Health is currently in search of a skilled contractor to undertake the necessary work required for Phase 2 of the Generator & Fuel System Replacement Project at Belleville General Hospital. The work will be completed in the area around the external Steam Plant building located on site at 265 Dundas St E in Belleville. The selected proponent will be responsible for ensuring that all work meets the required standards, abides by all bylaws and specifications, thereby contributing to the overall integrity and safety of the hospital's infrastructure.

3.5 Project Phases – How Continuity of Operations will be Maintained

Although the work will be situated outside of the hospital, due to its close proximity, the successful proponent is expected to provide a plan that results in minimal disruption to the facility operations. Allocated staging areas will be agreed upon for the duration of the project.

The Phases expected but are not limited to:

- Phase 1 – Preconstruction Meeting(s)
- Phase 2 – Mobilization, Staging and Setup
- Phase 3 – Required Civil, Electrical, Mechanical and Other Associated Work
- Phase 4 – Transformer Installation and Associated Hook-up Requirements
- Phase 5 – Demobilization and Clean-up

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3.6 Scope of Work

Below is the outline scope of work, which is intended to summarize the major scope of work items to complete the Scope of Services. The Supplier is to undertake all other reviews including the information provided in the appendices to ensure they understand the entire Scope of Services required. The Proponent is also expected to identify any elements and issues and provide recommendations, then those described below, in order to appropriately address the project risks.

The Supplier is to consider all relevant factors that could prevent any post-contract award changes, claims, delays and disruptions and that are appropriate for the specific scope of this Project.

The scope of work for the civil, mechanical, and electrical tasks related to the second phase of our generator and fuel systems replacement project is extensive and involves a variety of essential activities.

The civil portion of the project will necessitate several preliminary actions, including demolition, excavation, and grading, which are crucial for preparing the site for subsequent construction. Additionally, the civil works segment will include the installation of a concrete slab specifically designed for the fuel system, as well as the implementation of fencing and security bollards to ensure the safety and integrity of the project area.

The electrical aspect of the project is equally significant, as it entails the establishment of electrical feeds, runs, and hookups that are meticulously detailed in Divisions 26 through 28 of the project specifications. This component is vital for ensuring that the new generator and fuel systems are adequately powered and operational. The careful planning and execution of these electrical installations will be critical to the overall success of the project, as they will directly impact the functionality and reliability of the systems being replaced.

Finally, the mechanical portion of the project will focus on the installation and integration of piping, ventilation, and control systems, as outlined in Divisions 20 to 25. This work is essential for the effective operation of the generator and fuel systems. The coordination of these mechanical tasks with the civil and electrical components will be crucial, as it will facilitate a seamless integration of all systems, ultimately leading to a successful project completion that meets the established performance standards.

Upon completion of the construction activities, a thorough cleanup will be conducted to remove any debris and ensure the site is tidy.

3.7 Timing

- It is anticipated that all tasks related to the project, with the sole exception of the installation and connection of the transformers, will reach completion by **December 2026**. Given the extended lead times typically associated with the procurement of transformers, this final segment of the project will be executed following the delivery of the transformers. The Proponent is required to consider various potential challenges,

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including adverse weather conditions, supply chain disruptions, and other foreseeable impediments that could impact the ability to meet the anticipated completion timeline.

- Upon award, begin to source materials, labour and equipment required to complete the work identified within the specifications package.
- Pre-construction meeting with Quinte Health, Proponent, Site Inspectors and Related Personnel to provide an updated schedule, review staging areas, safety requirements, and proponent setup area. Foreman and Contractor supervisor must be present during the meeting to develop a firm understanding of the project requirements.
- Proponent is expected to provide Quinte Health, Site Inspectors and Related Personnel with daily progress updates throughout the duration of the construction process.
- At all times, the Proponent must communicate any conflicts of schedule that may arise from time of contract award to project completion date.
- The Proponent must repair defective work at Proponents' expense and make good of all damages that may occur due to Proponent error.
- Notify manufacturer of project commencement and plan for every other day site inspections (at minimum) to ensure specified warranty requirements are achieved.
- Supply crane lift plans and adequate notice for all hoisting activities as identified by Quinte Health if applicable.

3.8 Due Diligence, Background Documents, Design and Specifications

The following documents must be reviewed as part of the feedback process, (note this list is not exhaustive and more documents may be added during the Kick-Off Meeting). The documents outlined below will be provided only to those who provide their intent to bid on this RFP. Please see Receipt Confirmation Form and Confidentiality, Information Access and Security Statement on pages 4 and 5 that are required to be completed and returned per the instructions outlined on the Receipt Confirmation Form on page 4.

- Appendix B – IFT BGH Generator – Civil Package
- Appendix C – IFT BGH Generator – Electrical Package
- Appendix D – IFT BGH Generator – Mechanical Package
- Appendix E – IFT BGH Generator – Structural Package

Article 4 RFP Proposal Submission Requirements

The Requirements set out below will be scored and failure by a Proponent to meet any requirement will affect the Proponent's evaluation and final score under Article 5 (Evaluation Process). Every Proponent should provide its responses to both Stage I and Stage II in the corresponding Schedules, or as otherwise directed.

4.1 Proposal Structure

To facilitate the review of Proposals, Quinte Health requires that Proponents comply with the following guidelines. Quinte Health is not responsible for any oversight in the review of a Proposal that is caused by a Proponent's failure to adhere to these guidelines:

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1. Proposals must be submitted in soft copy in PDF format using MERX directed to the RFP Coordinator as outlined in Section 2.1 RFP Coordinator;
2. Proposals must be on 8.5" by 11" pages and include text in Arial format and 11-point font size;
3. Proposals must adhere to the page limit specified (if applicable), information submitted beyond the page limit may not be evaluated;
4. Proposal content must be in a narrative format and must provide clear, complete, concise responses to the RFP requirements;
5. The Proponent must ensure that all sections, attachments and appendices are completed according to the instructions set out in the forms and in this RFP.

4.1.1 Proposal Package

Each Proponent's Proposal must include (2) separate attachments (files) labelled in the following manner for each category.

The proposal must be submitted using the following format:

- CAP24-037-RFP02 Stage I - Attachment 1 – Mandatory – "Firms Initials/Name"
- CAP24-037-RFP02 Stage II - Attachment 2 – Financial – "Firms Initials/Name"

DO NOT INCLUDE ANY FINANCIAL INFORMATION IN STAGE I ATTACHMENT

4.1.2 Electronic Bid Submission

Proposals must be submitted electronically via MERX. Proposals submitted in any other manner may be disqualified. Each Proponent shall submit **only one (1) electronic copy** of its Proposal. Note that "copy" refers to all elements of the Proposal and may consist of multiple electronic files. Each file that makes up the Proposal cannot exceed 200MB and there is no limit on the total size of the Proposal (i.e. each individual file has a size limit of 200MB, but the sum of the sizes of each individual file has no limit). Each Proponent is solely responsible for the delivery of submissions in the manner and time described. Quinte Health is not responsible for computer malfunctions, uploading delays or technical difficulties using the electronic submission process.

Please note that Proposals will be time stamped with the time and date at the completion of the uploading process (once upload is completed in MERX), not the beginning of the uploading process. Proposals submitted after the Proposal Closing Date and Time will be rejected.

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4.1.3 Forms, Schedules and Appendices

Proposals should be submitted in accordance with the instructions set out in this RFP and by completing the Schedules referred to in this Article 4 (RFP Proposal Submission Requirements) and listed below. Proposals should be completed without delineations, alterations, or erasures. In the event of a discrepancy between the original paper copy of a Proposal and any of the copies, the original shall prevail.

Schedules

- Schedule 1 – Proposal Cover
- Schedule 2 – Declaration and Certification
- Schedule 3 – Unfair Advantage and Conflict of Interest Statement
- Schedule 4 – Form of Agreement
- Schedule 5 – Proof of Insurance
- Schedule 6 – WSIB Documentation
- Schedule 7 – Safety Policy
- Schedule 8 – Quinte Health Training Manual for Contractors
- Schedule 9 – Bonding Requirements
- Schedule 10 – Sub-Contractor Declaration
- Schedule 11 – Proponents Proposed Timeline of Project Completion (Schedule)
- Schedule 12 – Pricing Schedule

Appendices

- Appendix A – CCDC 2-2020 **with Supplementary Conditions**
- Appendix B – IFT BGH Generator – Civil Package
- Appendix C – IFT BGH Generator – Electrical Package
- Appendix D – IFT BGH Generator – Mechanical Package
- Appendix E – IFT BGH Generator – Structural Package
- Appendix F – Quinte Health Training Manual for Contractors

4.1.4 Technical Matters

In preparing its Proposal, the Proponent should adhere to the following:

- (a) all pages should be numbered;
- (b) avoid using symbols in the file name such as &, #, etc.;
- (c) avoid using scanned copies of documents, where possible (scanned copies tend to be of greater size than original electronic versions);
- (d) embedded hyperlinks to online literature about the Services that are included in a Proposal should be a direct link to the page setting out the necessary information (e.g., the proposed Services) rather than the Proponent's main website. Alternatively, a PDF document containing such information may be incorporated within the Proposal. PDF literature documents should be named as follows: "Proponent Name – Services Category – Model"

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- (e) adhere to the Proposal format requirements described above; and
- (f) respond to the requirements in the applicable schedule, or as may be directed in this RFP – the Schedules provided, as appropriate, should be used for completing the Proposal.

4.2 Stage I – Mandatory Requirements (Pass/Fail)

4.2.1 Mandatory Proposal Requirements

Proposals should be submitted in accordance with the instructions set out in this RFP and by completing the Mandatory Schedules indicated in the table below. Other than inserting the information requested in the attached schedules, proposals should be completed without delineations, alterations, or erasures. In the event of a discrepancy between the original paper copy of a Proposal and any of the copies, the original shall prevail.

Mandatory Requirements	Schedule
Proposal Cover	Schedule 1
Declaration and Certification	Schedule 2
Unfair Advantage and Conflict of Interest Statement	Schedule 3
Form of Agreement	Schedule 4
Proof of Insurance	Schedule 5
WSIB Documentation	Schedule 6
Safety Policy	Schedule 7
Quinte Health Training Manual for Contractors	Schedule 8
Bonding Requirements	Schedule 9
Sub-Contractor Declaration	Schedule 10
Proponents Proposed Timeline of Project Completion (Schedule)	Schedule 11

Stage I - Mandatory Requirements evaluation will consist of a review to determine which Proposals comply with all of the mandatory requirements of this RFP on a Pass/Fail basis. Proposals that do not comply with all of the mandatory requirements may be disqualified and not evaluated further.

Proposals that are deemed compliant in Stage I – Mandatory Requirements will qualify to be evaluated further at Stage II – Financial Rated Criteria.

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4.2.2 Proposal Cover

Every Proponent is required to complete Schedule 1 – Proposal Cover.

4.2.3 Declaration and Certification

Every Proponent is required to complete Schedule 2 – Declaration and Certification.

4.2.4 Unfair Advantage and Conflict of Interest Statement

Every Proponent is required to complete Schedule 3 – Unfair Advantage and Conflict of Interest Statement.

4.2.5 Form of Agreement

Every Proponent is required to complete Schedule 4 – Form of Agreement.

Acceptance of the Form of Agreement as Attached

The Proponent should identify in its proposal (i) any clauses in the Form of Agreement (See Appendix A - CCDC 2-2020 **with Supplementary Conditions**) to which it objects, with an explanation as to the nature of the objection, and (ii) alternate clauses that would be acceptable.

A Proponent who submits conditions, options, variations, or contingent statements to the terms set out in the Form of Agreement, either as part of its Proposal or after receiving notice of selection, not acceptable by the Purchaser, may be disqualified.

The Proponent should not submit its own Form of Agreement or Terms and Conditions.

A Proponent that would accept the Form of Agreement as attached shall respond by stating “Not Applicable (N/A)”

4.2.6 Proof of Insurance

Every Proponent is required to complete Schedule 5 – Proof of Insurance.

4.2.7 WSIB Documentation

Every Proponent is required to complete Schedule 6 – WSIB Documentation.

4.2.8 Safety Policy

Every Proponent is required to complete Schedule 7 – Safety Policy.

4.2.9 Quinte Health Training Manual for Contractors

Every Proponent is required to complete Schedule 8 – Quinte Health Training Manual for Contractors.

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4.2.10 Bonding Requirements

Every Proponent is required to complete Schedule 9 – Bonding Requirements.

4.2.11 Sub-Contractor Declaration

Every Proponent is required to complete Schedule 10 – Sub-Contractor Declaration.

4.2.12 Proponents Proposed Timeline of Project Completion (Schedule)

Every Proponent is required to complete Schedule 11 – Proponents Proposed Timeline of Project Completion (Schedule).

4.3 Stage II – Financial Rated Criteria (Prorated)

4.3.1 Pricing Schedule

Stage II – Financial Rated Criteria evaluation will consist of the Hospital reviewing each Proposal containing Schedule 12 - Pricing Schedule; that has met the mandatory requirements of Stage I – Mandatory Requirements.

Any proposal that does not achieve the required minimum, may not be opened. Proponents must use the bid forms provided in Schedule 12 – Pricing Schedule to submit their Financial Proposals.

All pricing should be quoted in Canadian Dollars (CAD\$) and as outlined in Schedule 12 - Pricing Schedule. All fees shall be inclusive of taxes (except HST), duties, standard disbursements, travel allowances and all other applicable costs. Refer to Schedule 12 – Pricing Schedule for the following:

Bid Breakdown – PART A and PART B

The financial proposal is divided into two distinct components: the Base Bid, referred to as Part A, and the Separate Price Bid, designated as Part B. Part A encompasses all expenses related to the comprehensive work package/deliverable as specified in the tender documentation. In contrast, Part B focuses solely on the costs incurred for the installation, connection, and disconnection of temporary transformers. It is imperative to note that any costs related to the temporary transformers themselves **should not be included in the pricing**. Quinte Health will take on the responsibility of supplying these transformers should we opt to move forward with this particular option.

4.4 Pricing Schedule Components

4.4.1 Payment Terms

Payment Terms should be net 30 days.

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4.5 WHMIS Training

The Proponent should describe the Workplace Hazardous Materials Information System training that its personnel may have received in accordance with the Ontario *Occupational Health and Safety Act*.

4.6 Compliance with Accessibility Standards

As part of its response to this RFP, the Proponent should describe how the proposed Services will be in compliance with applicable accessibility standards under the *Accessibility for Ontarians with Disabilities Act, 2005* and its regulations, including any policies and personnel training that have been or will be implemented by the Proponent in respect thereof.

4.7 Personnel

The Proponent should submit information related to the qualifications and experience of personnel who will be assigned to provide the Services, which may include resumes, documentation of accreditation, and/or letters of reference. See Section 2.21.4 (Personal Information) before submitting any such personal information.

Article 5 Evaluation Process

5.1 General

The evaluation of the Proposals will be conducted by the evaluation team (the “**Evaluation Team**”) in several stages, as described below. The evaluation of the Proposals will be conducted individually by each member of the Evaluation Team and averaged into a final score for each stage. The Purchasing Organization will determine the membership of the Evaluation Team, in its sole discretion, which may include external consultants and advisors. The stages and the points allocated to each stage of the evaluation process are as follows:

Stage	Description	Section Points	Minimum Score	Value Toward Bid Score
I	Mandatory Requirements	Pass/Fail	Pass	Pass/Fail
II	Financial Rated Criteria	Prorated	N/A	100
	Total	N/A	N/A	100

5.2 Stage I – Review of Mandatory Requirements (Pass/Fail)

A Proposal must include, or conform with, the following Mandatory Requirements:

The proponent must complete and include all Mandatory Schedules as outlined in Section 4.2 Mandatory Requirements.

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Stage I – Mandatory Requirements evaluation will consist of a review to determine which Proposals comply with all of the mandatory requirements of this RFP. Proposals that do not comply with all of the mandatory requirements may be disqualified and not evaluated further.

Proposals that are deemed compliant in Stage I – Mandatory Requirements will qualify to be evaluated further at Stage II – Financial Rated Criteria.

5.2.1 Schedule 1 – Proposal Cover

Schedule 1 – Proposal Cover, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.2 Schedule 2 – Declaration and Certification

Declaration and Certification Schedule, completed by the Proponent in accordance the instructions contained in that schedule.

5.2.3 Schedule 3 – Unfair Advantage and Conflict of Interest Statement

Unfair Advantage and Conflict of Interest Statement Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.4 Schedule 4 – Form of Agreement

Form of Agreement Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.5 Schedule 5 – Proof of Insurance

Proof of Insurance Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.6 Schedule 6 – WSIB Documentation

WSIB Documentation Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.7 Schedule 7 – Safety Policy

Safety Policy Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.8 Schedule 8 – Quinte Health Training Manual for Contractors

Quinte Health Training Manual for Contractors Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

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5.2.9 Schedule 9 – Bonding Requirements

Bonding Requirements Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.10 Schedule 10 – Sub-Contractor Declaration

Sub-Contractor Declaration Schedule, completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.11 Schedule 11 – Proponents Proposed Timeline of Project Completion (Schedule)

Proponents Proposed Timeline of Project Completion (Schedule), completed by the Proponent in accordance with the instructions contained in that schedule.

5.2.12 Proponent Consortium Information

Where a consortium is responding to this RFP, the following shall apply:

- (a) the Proponent shall identify itself as the sole Proponent; and
- (b) the Proponent shall confirm that the Proponent shall assume full responsibility and liability for the work and actions of all consortium members with respect to the obligations to be assumed pursuant to this RFP, provided that the Purchaser shall be entitled to reject a proposed subcontractor.

Where a consortium is not responding to this RFP, the Proponent shall respond by stating “Not Applicable”.

5.3 Stage II – Evaluation of Financial Rated Criteria (Prorated)

5.3.1 Schedule 12 - Pricing Schedule

Non – Resident Withholding Tax

Proponent to be advised that Regulation 105 of the Income Tax Regulations requires hospitals to withhold 15 per cent of fees, commissions, and any other amount paid to non-resident contractors for services rendered in Canada. Furthermore, a US company rendering services in Canada is subject to a 15 percent tax withholding on their invoices under Regulation 105 of The Income Tax Act. The hospital is required to withhold and remit the tax to the Canada Revenue Agency (CRA) as well as file Form T4A-NR to report this tax withholding. The withholding is not a final tax but rather a tax installment against a potential tax liability in Canada.

Where it can be demonstrated that there is little likelihood of Canadian income taxes owing, a waiver of the Regulation 105 withholding tax can, in some cases, be obtained. This waiver is granted by applying to Canada Revenue Agency (“CRA”) in advance using Form R105. For those that seek to have the withholding waived, an application should be delivered to the tax services office 30 days before commencing services in Canada or 30 days before the first

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payment is made for those services. Quinte Health will require the proponent to provide a copy of the waiver as granted by (CRA) as evidence if applicable.

Pricing Schedule, completed by the Proponent in accordance with the instructions contained in that schedule, provided that the following shall apply:

- (a) all prices shall be provided in Canadian funds and shall include all applicable customs duties, tariffs, overhead, profit, permits, licenses, labour, carriage insurance, and warranties, and further shall not be subject to adjustment for fluctuation in foreign exchange rates. All prices shall be quoted exclusive of the harmonized sales taxes or other similar taxes, each of which, if applicable, should be stated separately;
- (b) all prices quoted, unless otherwise instructed in this RFP, shall remain firm for the period set out in the RFP;
- (c) travel, meals, accommodation and other incidental expenses shall be at the proponent's expense;
- (d) in the event of any discrepancy in the pricing, the lowest unit price submitted shall prevail; and
- (e) the Proponent is deemed to confirm that it has prepared its Proposal with reference to all of the provisions of the Form of Agreement Schedule, that it has factored all of the provisions of the Agreement into its pricing assumptions, calculations and into its proposed Pricing.

Only at the completion of all other rated criteria for all Eligible Proposals will the RFP Coordinator open the envelope containing Schedule 12 - Pricing Schedule of the Eligible Proposals.

Pricing will be scored based on a relative pricing formula on the basis of the information provided in Schedule 12 - Pricing Schedule.

Each Proponent will receive a percentage of the total possible points allocated to the total Lump Sum fee by dividing that Proponent's fee into the lowest fee. For example, if a Proponent's total fee is \$100,000 and that is the lowest fee that Proponent receives 100% of the possible points for that category ($100,000/100,000 = 100\%$). The Proponent who submits a fee of \$125,000 receives 80% of the possible points for that category ($100,000/125,000 = 80\%$), and the Proponent who submits a fee of \$200,000 receives 50% of the possible points for that category ($100,000/200,000 = 50\%$) and so on.

$$\frac{\text{Lowest Price}}{\text{2nd lowest Price}} \times \text{Total available points} = \text{Score for Proposal with 2nd lowest Price}$$
$$\frac{\text{Lowest Price}}{\text{3rd lowest Price}} \times \text{Total available points} = \text{Score for Proposal with 3rd lowest Price}$$

Quinte Health reserves the right to perform a cost reasonableness assessment of the Proponents'

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Financial Proposal in the following manner:

If the price proposal of the highest ranked Proponent represents a 10% (or more) higher or lower cost than the next highest ranked Proponent's cost proposal, and unless Quinte Health concludes that there is dominant information to proceed with the highest ranked Proponent, Quinte Health reserves the right, at its discretion, to award the contract to the next highest ranked Proponent.

Notwithstanding, anything else to the contrary in the RFP, if Quinte Health, in its sole discretion, is of the opinion that a Proponent has submitted a price that is too low to be sustainable or too high to be affordable for Quinte Health, Quinte Health may decline to select that Proponent for further consideration.

5.4 Tie Break Process

Where two or more Proposals achieve a tie score on completion of the evaluation process, the Purchasing Organization shall attempt to break the tie by reviewing, in order (process will stop when tie is broken):

- a. Fastest Scheduled Timeline of Completion
- b. Previous Satisfactory Relationship with Proponent

5.5 Preferred Proponent

After completion of evaluation, the Purchasing Organization will notify the Preferred Proponent of its position as the Preferred Proponent and invite it to enter into discussions to finalize the terms of the Agreement, attached in Appendix A - CCDC 2-2020 **with Supplementary Conditions** and Schedule 4 - Form of Agreement. Subject to the requirements of Section 5.6 (Discussions with Preferred Proponent), the Purchasing Organization expects that the Agreement will be executed substantially in the form in which it appears in this RFP.

5.6 Discussions with Preferred Proponent

After identifying the Preferred Proponent, if any, the Purchasing Organization may attempt to finalize the terms and conditions of the Agreement with the Preferred Proponent, or it may, in its sole discretion,

- (a) prior to making the award, where an immediate need exists, the Purchasing Organization may issue a purchaser order, on terms satisfactory to the Purchasing Organization, as an interim measure; and
- (b) negotiate changes, amendments, or modifications to the Preferred Proponent's Proposal.

The Purchasing Organization shall at all times be entitled to exercise its rights under Section 2.29 (Rights of the Purchasing Organization – Preferred Proponent).

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For certainty, the Purchasing Organization makes no commitment to the Preferred Proponent that the Agreement will be executed. The Preferred Proponent acknowledges that the commencement of any discussions does not obligate the Purchasers to execute the Agreement.

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Schedule 1 – Proposal Cover

Item	Proponent Response
RFP Title	Belleville General Hospital – Phase 2 Work Required for Generator & Fuel System Replacement Project
RFP Reference Number	CAP24-037-RFP02
Proposal Closing Date/Time	July 30, 2026 @ 2:00pm (EST)
Proponent's Full Legal Name	
Proponent's Address	
Proponent's Point of Contact for Proposal • Name/Phone/Email	
Proponent's Signing Officer that can contractually obligate Proponent • Name/Phone/Email	

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Schedule 2 - Declaration and Certification

TO: QUINTE HEALTH (the “PURCHASING ORGANIZATION”)

RE: IN THE MATTER OF our Proposal dated _____ to which this Declaration and Certification Schedule is an integral part the Proposal prepared by _____ and submitted in response to a Request for Proposals issued by the Purchasing Organization dated _____ as amended, regarding the selection of a Proponent to execute the Agreement pursuant to the RFP.

I am duly authorized by the Proponent, including the persons, firms, corporations, and advisors joining in the submission of this Proposal, to execute this Declaration and Certification Schedule. I solemnly declare and certify as follows:

1. Proponent Information

(a) The full legal name of the Proponent is:

(b) Any other registered business name under which the Proponent carries on business is:

(c) The jurisdiction under which the Proponent is formed is:

(d) The name, address, telephone, facsimile number, and e-mail address of the contact person for the Proponent:

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2. Offer

The Proponent has carefully examined the RFP documents and has a clear and comprehensive knowledge of what is required under the RFP. By submitting its Proposal, the Proponent agrees and consents to the terms, conditions, and provisions of the RFP, including Schedule 4 - Form of Agreement Schedule, except as otherwise noted, and offers to provide the Services in accordance therewith at the Rates set out in Schedule 12 - Pricing Schedule.

3. Pricing

The Proponent has submitted its Pricing in accordance with the instructions in the RFP and in the form set out in Schedule 12 - Pricing Schedule.

4. Addenda

The Proponent is deemed to have read and accepted all Addenda issued by the Purchasing Organization prior to the RFP Submission Deadline. The onus remains on the Proponent to make any necessary amendment to its Proposal based upon the Addenda. The Proponent hereby confirms that it has received all Addenda by listing the Addenda numbers, or if no Addenda were issued, by noting "None":

<u>Addendum #</u>	<u>Date Received</u>

5. Proposal Irrevocable

The Proponent agrees that its Proposal shall be irrevocable for 120 Days in accordance with Section 2.11 (Proposal Irrevocability) following the Proposal RFP Submission Deadline.

6. Disclosure of Information

The Proponent hereby agrees that any information provided in this Proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or if required by order of a court or tribunal. The Proponent hereby consents to the disclosure, on a confidential basis, of its Proposal to the Purchasing Organization's advisors retained for the purpose of evaluating or participating in the evaluation of this Proposal.

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7. Proof of Insurance and Good Standing Under the Workplace Safety and Insurance Act (Ontario)

By signing this Declaration and Certification Schedule, the Proponent agrees, if selected, that it has verified its capability to do so and will provide proof of insurance coverage and a Certificate of Good Standing under the Workplace Safety and Insurance Act (Ontario) as set out in Schedule 4 - Form of Agreement Schedule.

8. Execution of Agreement

If its Proposal is selected by the Purchasing Organization, the Proponent agrees to finalize and execute the Agreement substantially in the form set out in the Form of Agreement Schedule in accordance with the terms of the RFP. The Purchaser is prepared, but not obligated to negotiate minor changes only to the Form of Agreement with the successful Proponent.

Signature of Witness

Signature of Proponent representative

Name of Witness

Name and Title

Date:

I have authority to bind the Proponent

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Schedule 3 - Unfair Advantage and Conflict of Interest Statement

Prior to completing this Schedule, the Proponent is advised to review the definitions of Unfair Advantage and Conflict of Interest set out in Section 1.1 (Definitions) of the RFP. In the event that the boxes below are left blank, the Proponent shall be deemed to declare that (a) it has had no Unfair Advantage in preparing its Proposal and (b) there is no foreseeable actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFP.

If either or both of the statements below apply, check the appropriate box:

- ☐ The Proponent declares that there is an actual or potential Unfair Advantage relating to the preparation of its Proposal.
- ☐ The Proponent declares that there is an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFP.

In the event the Proponent declares an actual or potential Unfair Advantage and/or an actual or potential Conflict of Interest (by marking either of the boxes above), the Proponent shall provide all relevant detailed information below.

The Proponent agrees to provide any additional information which may be requested by the RFP Coordinator, in the form prescribed by the RFP Coordinator.

Where, in its sole discretion, the Purchasing Organization concludes that an Unfair Advantage and/or Conflict of Interest arises, it may, in addition to any other remedy available to it at law or in equity, disqualify the Proponent's Proposal, or terminate any Agreement awarded to the Proponent under the RFP.

Signature of Witness

Signature of Proponent representative

Name of Witness

Name and Title

Date:

I have authority to bind the Proponent

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Schedule 4 - Form of Agreement

See Appendix A – CCDC 2-2020 with **Supplementary Conditions**

Please identify: (see 4.2.5 Form of Agreement)

- (i) any clauses in the Form of Agreement to which it objects, with an explanation as to the nature of the objection, and
- (ii) alternate clauses that would be acceptable
- (iii) if the Form of Agreement as attached is acceptable, respond by stating below “Not Applicable (N/A)”

SIGNED AND SUBMITTED FOR AND ON BEHALF OF

Signature*

Name & Title

Dated at _____ this _____ day of _____, 20____

*** MUST BE A SIGNING OFFICER FOR THE COMPANY/CORPORATION**

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Schedule 5 – Proof of Insurance

The Proponent must provide the following:

- (i) Signed Certificate of Insurance on a standard form provided by a nationally recognized Insurance Company.
- (ii) General Liability Insurance limits must be no less than \$5,000,000.00.

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Schedule 6 – WSIB Documentation

The Proponent must provide the following completed and currently dated from WSIB:

- (i) WSIB Workplace Injury Summary Report
- (ii) WSIB Clearance Certificate

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Schedule 7 – Safety Policy

The Proponent must provide the following:

- (i) Current copy of the Proponents safety policy

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Schedule 8 – Quinte Health Training Manual for Contractors

See Appendix F – Quinte Health Training Manual for Contractors

The Proponent must complete the acknowledge portion that they have read and understood the information outlined in Appendix F. Acknowledgement can be found on Page 2 of Appendix F.



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Schedule 9 – Bonding Requirements

The Proponent must provide the following:

- (i) The Proponent must submit to the Quinte Health as part of their bid submission a Bid Bond in the value of 10% of the Contract Price (provided in Schedule 12 – Pricing Schedule).
- (ii) The Proponent must submit to Quinte Health as part of their bid submission an Agreement to Bond (Consent of Surety) for the required performance and materials bonds as outlined in Section 2.25.3 Contract Security Bonding Requirements.

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Schedule 10 – Sub-Contractor Declaration

The Proponent must list the names of all sub-contractors that will be used in the execution of the work being performed.

** If none, please indicate N/A

Sub-Trade	Sub-Contractor Company Name	Contact Information (Address & Phone/email)

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Schedule 11 – Proponents Proposed Timeline of Project Completion (Schedule)

The Proponent must provide the following:

- (a) Copy of proposed timeline (schedule) for project outlining the timelines for each phase as outlined in Section 3.5 Project Phases.

Phase 1 – Preconstruction Meeting(s)

Phase 2 – Mobilization, Staging and Setup

Phase 3 – Required Civil, Electrical, Mechanical and Other Associated Work

Phase 4 – Transformer Installation and Associated Hook-up Requirements

Phase 5 – Demobilization and Clean-up

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Schedule 12 - Pricing Schedule

I/We, _____ have fully examined all the conditions affecting
(Company Name)

the Services. I/we have also carefully examined all documents prepared for this RFP, including all addenda, and hereby offer to furnish all Services for the proper execution and completion of the entire Services, for the above project for the fixed fee indicated as follows:

* Note that processing, administrative and overhead costs associated with disbursements are considered included in the fee structure. Therefore, all admissible reimbursable expenses incurred by the Successful Proponent on behalf of the project shall be payable by Quinte Health at the net cost without mark-up.

Quinte Health will not pay any travel or living expenses associated with performing the work. The following are not admissible disbursements:

1. Parking fees while on site (user pay system is in effect)
2. Travel charges (time and km)
3. Mark-up on any materials or services (ex: sub-consultants) retained by the Successful Proponent on behalf of the project.
4. All costs associated with local telephone calls and local fax transmittals.

The financial proposal is divided into two distinct components: the Base Bid, referred to as Part A, and the Separate Price Bid, designated as Part B. Part A encompasses all expenses related to the comprehensive work package/deliverable as specified in the tender documentation. In contrast, Part B focuses solely on the costs incurred for the installation, connection, and disconnection of temporary transformers. It is imperative to note that any costs related to the temporary transformers themselves **should not be included in the pricing**. Quinte Health will take on the responsibility of supplying these transformers should we opt to move forward with this particular option.

The Proponent will be asked to provide time-and-effort summaries at each monthly invoice period, compared to budgeted time and effort allowances.

The Proposal shall include a maximum fee (upset price) for all services. All proposed fees shall be valid for a minimum of one calendar year.

Pricing below is to be all inclusive (excluding HST); including supply of all required materials, site preparation, site safety, all labour, equipment, machinery, tools and parts used, all work as described herein, site clean-up, removal from site of all packaging and rubbish, warranties, guarantees and all other costs: including but not limited to, all costs related to overhead and administration, vehicle, mileage charges, gasoline, parking, insurance, labour wages, all direct and indirect costs, all taxes (excluding HST).

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Part A - Work Package/Deliverable, Lump Sum Fee

Work Package / Deliverable	Total Price
<u>Base Bid – Lump Sum Pricing</u>	
Cost of Phase 2 Work for Generator & Fuel-System Replacement Project	\$
HST	\$
Total Cost	\$

NOTE: All Line Items and Options if applicable are subject to Quinte Health approval. The contractor must bring the items to the owner and owner's representative before proceeding

Part B – Separate Price – Temporary Transformer Work

Work Package / Deliverable	Total Price
<u>Separate Price</u>	
Costs associated with installation, connection, and disconnection of temporary transformers.	\$
<i>* DO NOT include costs for transformers in this price. Quinte Health will be responsible for providing should we opt to move forward with this particular option.</i>	\$
HST	
Total Cost	\$

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SIGNED AND SUBMITTED FOR AND ON BEHALF OF

Company

(Company Name)

(Street Address or Postal Box Number)

(City, Province & Postal Code)

Signature*

Name & Title

Dated at _____ this _____ day of _____, 20_____

*** MUST BE A SIGNING OFFICER FOR THE COMPANY/CORPORATION**